Partnership Discussion Brief

Explain the proposed collaboration and the specific contribution being sought.

1. Opportunity, audience and current development stage

2. Evidence available and important unknowns

3. Contribution sought: expertise, delivery, funding or region

4. Proposed responsibilities and dependencies

5. Target geography and constraints to investigate

6. Next conversation, information request and decision point

Planning aid only. This is not a statutory form or professional tax, legal or accounting advice.

Use a summary for an initial enquiry. Share sensitive records only through agreed arrangements.