Learning & Skills Plan

Prepare a clear learning enquiry and compare provider options carefully.

1. Learning goal and intended practical use

2. Current experience and skills to develop

3. Programme or provider options to investigate

4. Entry requirements, fees and certification to confirm

5. Time available and preferred learning format

6. Next enquiry, practice activity and review date

Planning aid only. This is not a statutory form or professional tax, legal or accounting advice.

Use a summary for an initial enquiry. Share sensitive records only through agreed arrangements.